



Minnesota Board of Marriage and Family Therapy



Minutes of the Regular Board Meeting May 21, 2010

MEMBERS PRESENT:

Herb Grant, Vice Chair
Sara Wright, Secretary
Manijeh Daneshpour
Kay Ek
Mark Flaten

BOARD MEMBERS ABSENT:

John Seymour, Chair
Rebekah McDonald

STAFF PRESENT:

Nancy O'Brien

GUESTS:

Mary Hayes
Bruce Minor, Argosy University
Steve Peltier, St. Mary's University
Students
Cindy Benton, Administrative Services Unit

I. ORAL EXAMINATION

Nine (9) oral exams were administered. Upon successful completion, licenses were issued to: Bruce A. Schultz, Jonathan H. Newcomb, Deanne T. Shaw, Karen A. Stone, Shelley M. Mydra, Elissa Leonora Achten, and Melanie M.P. Vinton.

II. CALL TO ORDER

Vice Chair Herb Grant called the meeting to order at 10:40 a.m. in the University Room.

III. CONSIDER AGENDA

The agenda was approved.

IV. APPROVAL OF THE APRIL 16, 2010, BOARD MEETING MINUTES

The minutes of the April 16, 2010, board meeting were approved as written, passed on a motion by Mark Flaten and seconded by Kay Ek.

V. ADMINISTRATIVE REPORT

Mary Hayes reported that she has held two supervisor workshops since the last board meeting, and stated that she would like to schedule workshops in Southwestern Minnesota, and Alexandria, MN.

Mary Hayes reported that she spoke with the North Dakota Board of Marriage & Family Therapy concerning the Minnesota Board's process of developing oral exam questions, and stated that they were very grateful and satisfied with the information she shared.

Members discussed the Board's current budget report and legislative issues.

VI. COMMITTEE REPORTS

Application Committee:

13 applicants have been approved to sit for the state examination.

Three (3) applicants have been approved to sit for the national examination.

Complaint Committee:

Mary Hayes reported that two formal discipline hearings were held on April 19, 2010, stating that one of the complaints was dismissed, and that one licensee was ordered to a 12 month period of supervision and consultation.

Continuing Education Committee:

Mary Hayes reported that a large number of applications for continuing education approval were received from both agencies and licensees, and that she forwarded a few of them to the Continuing Education Committee.

Sara Wright reported that the Committee denied the three programs because they were not specific to marriage and family therapy and lacked a systemic component.

Personnel Committee:

Members held discussion concerning the budget and Executive Director hiring process.

VII. VARIANCE REVIEW

Variance #1: An applicant requested a variance to request an extension to the July 7th, 2010 national exam application deadline, to be able to complete the practicum requirement in August, prior to the fall examination.

Manijeh Daneshpour made a motion to approve the variance request. Mark Flaten seconded the motion, the motion passed.

Variance #2: An LAMFT requested additional time to complete supervision hours. Sara Wright made a motion to approve the variance request. Manijeh Daneshpour seconded the motion. The motion passed.

Variance #3: An LAMFT requested a variance to the supervision rules, to approve teleconferencing via Skype. Mark Flaten made a motion to approve the variance request. Manijeh Daneshpour seconded the motion. The motion passed.

VIII. UPDATE ON HIRING PROCESS FOR THE EXECUTIVE DIRECTOR POSITION

Cindy Benton from the Administrative Services Unit gave an update on the status of the job posting for the Executive Director position. She stated that the Board must now decide the compliment of the position, a salary range, have a hiring committee in place, and decide how long the position should be posted. Members agreed to have Cindy Benton review the applications and forward all who qualify to the Hiring Committee.

Sara Wright made a motion that the Executive Director position be listed as .6 time, with salary range of \$30,154.90 to \$33,612.62. Manijeh Daneshpour seconded the motion. The motion passed.

IX. DISCUSSION OF CURRENT RULES

Members discussed current rules, and agree that online education and supervision plans, etc., need to be considered on individual merits with respect to how it conforms to current State Rules and Statues.

X. ORAL EXAM QUESTION REVIEW AND EDIT

Members reviewed and made edits to oral exam questions, set #3. Members requested that the edits be made, and presented to the Board again at the June meeting.

XI. PUBLIC INPUT

There was no public input.

XII. OTHER BUSINESS

There was no other business.

XIII. ADJOURNMENT

Vice-Chair Herb Grant adjourned the meeting at 1:00 p.m. on a motion by Manijeh Daneshpour and seconded by Mark Flaten. The motion passed.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on June 18, 2010.

Sara Wright, Secretary